

UNAPPROVED MINUTES  
ARTS COMMISSION  
CITY OF MILPITAS

**Minutes:** Meeting of the Arts Commission (AC)  
**Date of Meeting:** Monday, November 27, 2006  
**Place of Meeting:** Milpitas City Hall, 455 E. Calaveras Blvd., Committee Conference Room

**I. Call to Order** The Chair called the Meeting to Order at 6:00 p.m.

**II. Pledge of Allegiance** The Chair led the Commission in the Pledge of Allegiance

**III. Roll Call** Commissioners Present: Butler, Ettinger, Foulk, Hays (6:40pm), McGuire, Ogle, Rabe, and Alternates Tsuei and Asif.

Commissioners Absent: None.

City Staff Present: Community Enrichment Coordinator, Renee Lorentzen, Public Services Clerk, Tirzah Cedillo

City Council Liaison Absent: Council Member Giordano

**IV. Seating of Alternates** Alternate Tsuei was seated in Commissioner Hay's absence.

**V. Approval of Agenda** **MOTION** to approve the Agenda of November 27, 2006.  
M/S: Foulk/Ogle Ayes: All

**VI. Approval of Minutes** **MOTION** to amend the date under Item #2 Arts Day Review; paragraph 2 to read: "Community Enrichment Coordinator, Renee Lorentzen stated the Arts Day Milpitas event for next year has been scheduled for Saturday, October 6, 2007" and approve minutes from October 23, 2006, as amended.

M/S: Ettinger/McGuire Ayes: Butler, Ogle, Rabe, and Alternate Tsuei  
Abstain: Foulk  
No: None

**VII. Public Forum** None.

**VIII. Announcements/Correspondence**

Chairperson Rabe announced her grandson Kevin was seated in the audience to view the Commission meeting for a school project.

Chairperson Rabe stated she had received several comments on the recycled art display in the City Hall lobby. People have been amazed that it's recycled art. The display will be removed the week of November 27<sup>th</sup> - December 1<sup>st</sup>.

Chairperson Rabe announced the theme of the new City Hall lobby display would be "ethnic holiday decorations." She added Mayor Esteves would like his Philippine lantern displayed. The holiday decorations will be displayed until the first of the New Year.

**IX. Old Business**

**1. Arts Commission Bylaws - Staff**

Community Enrichment Coordinator, Renee Lorentzen read to the Commission the Arts Commission Bylaws that were approved by City Council, specifically Section 6 – Meetings:

The Arts Commission shall hold regular meetings on the fourth Monday at 7pm on alternating months, February, April, June, August, October and December and at 6pm on months, January, March, May, July, September and November. Meeting held in January, March, July, September and November are restricted to a meeting time of one (1) hour.

Note. Receipt. File.

## **2. Sunnyhills Breakfast – Butler/Rabe**

Commissioner Butler distributed to the Commission a two-page document titled “Notes and Proposed Menu” and “List of Details/Items” for the Sunnyhills Breakfast scheduled for Sunday, January 7, 2007 at the Sunnyhills United Methodist Church, 355 Dixon Road, Milpitas.

Chairperson Rabe announced she’s asking for volunteers to assist with preparation, serving and clean up. Immediately Chairperson Rabe, Commissioners Butler, Asif and Community Enrichment Coordinator, Renee Lorentzen stated they would volunteer for the breakfast. Chairperson Rabe continued to state all volunteers for the breakfast are to arrive at the Sunnyhills Methodist Church at 6:00AM and the event ends at 8:00AM with clean up until 8:30AM.

Commissioner Ogle asked what are her specific duties for the breakfast “program information.” Chairperson Rabe stated to inform the Milpitas Post, make posters, and signage.

Community Enrichment Coordinator, Renee Lorentzen asked for an official show of hands as to who on the Commission is volunteering to work the Sunnyhills Breakfast. Commissioners Butler, Ettinger, Foulk, McGuire, Ogle, Rabe, and Alternates Tsuei & Asif volunteered

Community Enrichment Coordinator, Renee Lorentzen stated the budget allotted for the Sunnyhills Breakfast is \$800.00. Also, she added should any Commissioner purchase items for the breakfast to return the receipts to her for reimbursement. All purchases need to be approved by Chairperson Rabe or Commissioner Butler.

Community Enrichment Coordinator, Renee Lorentzen asked the Commission to wear their nametags and or City badges to the breakfast.

Note. Receipt. File.

## **X. New Business**

### **1. Literary Event Update - Staff**

Community Enrichment Coordinator, Renee Lorentzen, stated one item on the Commissions Work Plan was to host a Literary Event. It’s been suggested that the Commission collaborate with the Library and the Library Commission on an event such as poetry, creative writing, or story contests. The month of April has been designated as Literary/Poetry Month, which would be the same month, as Milpitas Alliance for the Arts’ CASP event, Literary Tea. Community Enrichment Coordinator, Renee Lorentzen suggested having the Commission incorporate the Literary Arts into Arts Day ‘07. Both Chairperson Rabe and Commissioners Foulk agreed with Community Enrichment Coordinator, Renee Lorentzen’s suggestion.

Commissioner Ogle stated the Library and their poetry groups are meeting on Thursday, November 30<sup>th</sup> at 5pm. Commissioner Ogle added the Commission should contact the National Poetry Alliance through Academy American Poetry.

Chairperson Rabe asked the Commission for any comments on having the Literary Event with the Arts Day in the month of October rather than in spring. Commissioner Ettinger agreed with the suggestion.

Chairperson Rabe stated the Literary Event Subcommittee includes: Commissioner Foulk, Ogle and to meet with Community Enrichment Coordinator, Renee Lorentzen.

Note. Receipt. File.

## 2. CASP Event Assignment - Staff

Community Enrichment Coordinator, Renee Lorentzen stated the Commission has ten CASP performances scheduled for 2007. She stressed to the Commissioners the importance of the Commissioners attendance at the CASP Events.

Community Enrichment Coordinator, Renee Lorentzen, stated she would like to have two Commissioners assigned to attend each CASP event in 2007. The assignment would be based on volunteerism with the commitment to attend the event and complete the evaluations. Community Enrichment Coordinator, Renee Lorentzen read out loud each CASP Group name and the following Commissioners volunteered:

Group	Commissioners
Calaveras Repertory Theatre	Foulk, Ogle
Fremont Symphony Orchestra	Foulk
San Jose Wind Symphony	Butler, Rabe, Alternate Tsuei
GENCO	Rabe
Milpitas Alliance for the Arts	McGuire, Rabe
Milpitas Camera Club	Ettinger, McGuire, Ogle, Rabe
Fancy Dancers, Inc.	Ettinger, Rabe, Alternate Tsuei
Bay Area Showcase Chorus	Foulk, McGuire
FILAM	Butler
San Khau Viet CALI	Rabe

## XI. Staff Reports

Upcoming Events:

- Community Enrichment Coordinator, Renee Lorentzen stated the Commission would have a 'special' Arts Commission meeting held on Monday, December 11<sup>th</sup> immediately after the Phantom Art Gallery opening because the CASP Group San Khau Viet CALI wants to cancel one of their performance dates. So the Commission needs to reevaluate the budget.

## XII. Liaison Reports

### 8. Milpitas Historical Society

Commissioner McGuire stated the Historical Society calendar has been released with 12 full-color pages of historical images and sponsorship by community businesses and groups. It's sales would benefit a heritage house acquisition effort. She stated the Commission could contact the Historical Society President Robert Burrill to purchase calendars for \$10.00.

12. MUSD

Commissioner Foulk stated the Milpitas High School Trojans football team is in the semi-finals to face Santa Teresa High School on Friday, December 1<sup>st</sup> at Foothill College in Los Altos Hills.

**XIII. Future Agenda Items**

- Reassignment of Commissioners for Liaison Reports.
- Commissioner Foulk to update Commission on Literary Events Subcommittee.

**XIV. Adjournment**

There being no further business the Chair adjourned the meeting at 6:42 p.m., to the 'specially' scheduled meeting on December 11, 2006.

Respectfully Submitted,

Tirzah Cedillo  
Recording Secretary